



## **KSHSAA Covered Journalist**

### **Kansas State High School Activities Association**

#### **Topeka, KS | Full-Time**

**To apply, please submit the following:**

- Cover Letter & Resume
- Completed [employment application](#)
- Three professional references

Interview invitations will be extended to qualified candidates as completed application materials are received. Please email application materials to Jeremy Holaday ([jholaday@kshsaa.org](mailto:jholaday@kshsaa.org))

**About the Position**

**Salary:** Commensurate with experience and qualifications

**Start Date:** Negotiable - the position is currently available

**Employee benefits:**

- Paid sick, vacation, and holiday leave
- Work remotely
- 125 Plan including options for group health/dental insurance, flexible spending account, 403(b) retirement plan, and additional cash benefit
- KPERS retirement system
- Life insurance

This full-time **KSHSAA Covered Journalist** position is looking for an energetic, hard-working and dedicated sports/activity journalist eager to tell the stories of the individuals involved in KSHSAA-sponsored athletics and activities. While the primary focus will be on the students participating in these athletics and activities, features on coaches, officials and administrators will also be part of the content produced on [www.kshsaacovered.com](http://www.kshsaacovered.com)

We are looking for a person who believes in the value of school activities and has a desire to work with our team in supporting school leaders, contest officials, and the students participating in school activity programs.

This position will be expected to work well with KSHSAA administration, support staff and the KSHSAACovered.com team. Travel to Topeka for in-office meetings will be expected periodically.

**Summary of Key Qualifications:**

- Ability to write game/feature stories, both on deadline or at your own discretion.
- Basic photography knowledge. A camera will be provided and taking pictures of the events that are covered is mandatory.
- Graphic design capabilities.
- Knowledge of various elements of podcasting.
- Driving capability to all parts of designated territory.
- Social media proficiency and promotion.
- Willingness to work as part of a team.
- Be an exceptional verbal and digital communicator.
- Ability to think and work independently while maintaining excellent communication with team members.

The KSHSAA is an equal opportunity employer and does not discriminate in the employment, promotion, transfer, wages and salaries, or recordkeeping on the basis of race, color, religion, national origin, ancestry, sex, or age.



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- Willing to embrace the opportunity to learn new skills.
- Possess the highest level of ethics, integrity, and resiliency.
- Ability to independently manage multiple projects and priorities.

#### **Territory for Coverage**

- Kansas City metro area
- Southeast Kansas area

#### **Leagues Covered**

- CNC
- Eastern Kansas
- Frontier
- Kaw Valley
- Meadowlark (minus Highland Park)
- Southeast Kansas
- Sunflower
- Three Rivers
- United Kansas Conference (minus Seaman, Shawnee Heights and Topeka West)

#### **Types of Coverage**

- All state championship events are mandatory.
- Weekly features on multiple activities.
- Social media coverage to supplement KSHSAACovered.com.
- Other assignments as necessary.

#### **About the KSHSAA:**

We support Kansas schools in providing student growth and learning opportunities through participation in education-based athletic and activity programs. This is accomplished through the administration of interscholastic activities, festivals, clinics, and contests among member schools, culminating with state championship events.

This association provides support and leadership to 750 member high schools and middle schools, over 200,000 Kansas students, and 4000 registered officials.