

KANSAS STATE HIGH SCHOOL ACTIVITIES ASSOCIATION

Executive Board Agenda

KSHSAA Board Room

Wednesday, June 16, 2021 ♦ 8:30 a.m. – 9:45 a.m. ♦ Orientation for New Members

Wednesday, June 16, 2021 ♦ 10:00 a.m. – 4:00 p.m.

Thursday, June 17, 2021 ♦ 8:30 a.m. – 11:00 a.m.

Note: All “Consent” agenda items will be subject to single vote. The Board will be asked prior to the motion of approval for the consent items if they would like to pull any of the items for discussion prior to the vote on that collection of items.

Wednesday, June 16 – Items will be addressed in order, as time allows.

8:30 a.m. 1. ORIENTATION FOR NEW EXECUTIVE BOARD MEMBERS - Orientation will be held in the Hall of Fame Room

Administrative staff representatives will be joined by Alan Stein (President), Roger Perkins (President-Elect), Tim Bumgarner, Matt Garber, Tammie Romstad, Greg Rosenhagen, Catherine Smith, Drew Thon, and Linda Wiley. – *See Support Material for orientation agenda*

10:00 a.m. 2. Pledge of Allegiance, Opening Remarks and Roll Call

10:03 a.m. 3. Tell Me Something Good!

10:08 a.m. 4. Meeting Format Overview

5. **Consent Agenda Items – See Support Material – (Action)**

(Note: All “Consent” agenda items may be subject to single vote. The Board will be asked prior to the motion of approval for the consent items if they would like to pull any of the items for discussion prior to the vote on that collection of items).

5.1 Approve April 30-May 1, 2020, Executive Board Minutes

5.2 Ratify items approved or denied by the Executive Director on behalf of the KSHSAA Executive Board per the policies and precedent set by the Board.

5.3 Authorize the following statement to appear in the minutes of this meeting:

“The Executive Board authorized a budget hearing to be held on Wednesday, September 15, 2021, at 11:30 a.m. in the office of the KSHSAA. The Association budget for the 2021-22 school year will be finalized at that time. Interested parties are welcome to attend.”

5.4 Designate the Executive Director to be the “Freedom of Information Officer” per K.S.A. 45-226 which became law July 1, 2000. Additionally, the Executive Director will serve as the “Custodian of the records” for purposes of the Open Records Law.

**Note: Counsel is asked annually to ensure we are compliant.*

10:15 a.m. 6. **Public Forum Session – (No Action is taken on public forum topics)**

President Reads Statement, if speakers are registered

10:20 a.m. 7. **Executive Director Report (Information/Discussion)**

- A. KSHSAA General Fund Cash Position on May 31, 2021 was \$3,584,253.50, compared to 3,432,907.41 at the same time last year and \$3,755,598.92 on May 31, 2019.
- B. 15-year General Fund Cash Position
- C. Investment and Fund updates
- D. Management Report
- E. Budget v Actuals
- F. Discuss preliminary budget suggestions. Annual Capital Outlay Expenditure Analysis follows:
 - 1) Immediate Priority (June or July, 2021)
 - 2) Near Future Priority (2021-22 or 2022-23)
 - 3) Priority 3-5 years from now
 - 4) Priority 6-9 years from now
 - 5) Priority 10 + years from now

Building & Office Equipment	\$15,000
1) Update select computers	
Building & Office Equipment	\$15,000
2) Update select computers	
Furniture/Fixtures	\$2,000
2) Misc.	est.
Printing Equipment	\$4,000
2) Maintenance & Misc.	est.
Automobiles	\$25,000
2) New automobiles during the 2020-21 fiscal year.	est.
Phone system	\$30,000
3) Replace existing with upgraded and modern system	est.
Web Design and/or Consulting Services	\$30,000
3) Update Association website	est.

Office Building

KSHSAA office history is as follows:

- a. 1910-1927 ... no office space utilized
- b. 1927-1953 ... rented office space in the National Reserve Building and New England Building.
- c. 1953-1968 ... Owned 5,000 sq. ft. bldg. at 1300 Topeka Ave. (15 years)

- d. 1968-2000 ... own 10,000 sq. ft. building at 520 West 27th (32 years)
- e. March 2001 ... Began construction at 601 SW Commerce Place.
- f. June 17, 2002 ... Moved into new 24,500 sq. ft. building (completing 19th year)

G. Final report for 2020-21 on 1,796 processed eligibility request (2,420 last year) with the number of approvals granted in the following categories:

	10-1-2		16-1-4	17-1-1	18-1-4	18-1-6	18-1-12	18-1-13
	Sup.	Unsp.	Sem.	Age	N-Mbr.	T-E/P	FES	T-E/H
2020-21	969	272	5	18	25	257	68	166
2019-20	1,138	348	9	23	49	293	362	187
2018-19	1,022	332	9	16	44	303	359	157
2017-18	941	331	9	36	47	323	351	191
2016-17	1012	328	7	19	26	295	342	164
2015-16	916	300	14	35	29	302	383	185
2014-15	889	271	12	51	37	349	356	241
2013-14	863	246	5	57	46	353	396	171
2012-13	908	234	14	60	49	358	375	268
2011-12	784	246	7	51	50	447	371	353

- H. Following this meeting, 2020-21 Executive Board binders will be emptied and prepared for the next year’s Board members. **If you wish to retain your binder, please take it with you following adjournment. New members are asked to leave your binders with us for September meeting preparations.**
- I. **Ticket Reports on Spring Activities.** –*Will be distributed at the meeting*–
- J. **2020-21 State Champions Report.** –*See Support Material*–
- K. **2020-21 Member School Postseason Participation Report.** –*See Support Material*–
- L. **38th Annual Governor’s Scholars Program** –The first ever digital presentation of the Governor Scholars honored students in YouTube video including name, school, and image. This program remains online, and a hard copy of the event program mailed to each honoree is also provided at the board table for each member. –*Will be distributed at the meeting*–
- M. **State Reports to NFHS Board** – Prior to each NFHS Board meeting, each state submits summaries for review by NFHS staff and Board members; the June submittal is included for your review. –*See Support Material*–
- N. **Equity Summit** – Pre-planning with KASB, USA-K, KNEA, KSSA, KSDE and KSHSAA representatives.
- O. **Korey Stringer Institute** – TUFSS Meeting – June 8, 2021, in Kansas City, MO.
- P. **NFHS Network Board** – Opportunity for service; four meetings each year for four years.

- Q. **A&M Products** – Contract status for championship awards.
- R. **KSBOE Meeting** – June 8, 2021 approval of Section 5 of Bylaw Article XII relative to Classification of member schools.
- S. **Summer COVID Guidance** – The following information has been added to the KSHSAA Website as our current guidance in response to COVID-19:

KSHSAA SUMMER 2021, COVID-19 UPDATE, June 9, 2021

All KSHSAA Handbook rules and KSHSAA summer coach/athlete policies are currently in effect. There are no modifications to these rules and policies due to COVID-19. Detailed summer coach/athlete policies can be found [HERE](#) and in the [KSHSAA Handbook](#).

Any summer activities taking place on school property and/or between school coaches and their student-athletes should follow any existing local, state (KDHE) and national (CDC) guidelines related to COVID-19 risk mitigation.

- T. **Varsity Bound** – meeting summary, next steps.
- U. **Weekly Announcements** – Staff completed a weekly delivery of announcements for member schools and welcomes input regarding possible enhancements to this communication process.
- V. **Review selected correspondence and related news** –*See Support Material*–
 - 1. Legal case in WI
 - 2. Social Justice handout
 - 3. Jesse Tanksley correspondence re “Rule changes to foster fair competition”
 - 4. Sally Jones KORA Request and Response

11:00 a.m. 8. **Administrative Staff Reports** – Cheryl, Fran, Brent, Mark, Jeremy, Craig and Rod.
–*See Support Material*– (**Information/Discussion**)

12:00 p.m. -- Lunch

12:45 p.m. Administrative Staff Reports (*Continued*)

1:30 p.m. 9. **NFHS Annual Meeting** – Finalize travel plans for attendance at NFHS Annual Meeting in June. (**Information**)

1:45 p.m. 10. **Hall of Fame Committee** – The Executive Board is to appoint two members to the KSHSAA Hall of Fame Selection committee. Most recent past members, and current members of the committee are as follows:

Past Members – (most recent 10-year period)

Brilla Scott, Lawrence	2007-2011
Carol Strickland, Emporia	2007-2011
Tom Hollingsworth, Arkansas City	2008-2012
Jim Keller, Douglass	2008-2012

Randy Fulton, Greensburg	2009-2013
Gayle McMillian, Salina	2009-2013
Ray Daniels, Kansas City	2010-2014
Don Smith, Goodland	2010-2014
Janis Whitfield, Newton	2011-2015
Joe Martin, Frontenac	2011-2015
Charlotte Davis, Kansas City	2012-2016
Bill Faflick, Wichita	2012-2016
Ardith Dunn, Satanta	2013-2017
Allaire Homburg, Stockton	2013-2017
Dale Cushinberry, Topeka	2014-2018
Bob Warkentine, Salina	2014-2018
Leticia Nielson, Wichita	2015-2019
Brad Smith, Altamont	2015-2019
Mark Goodheart, Bison	2016-2020
Jean Ney, Kansas City	2016-2020

Current Members

Bob Jackson, Logan	2017-2021
Tamie Preston, Dodge City	2017-2021
Marvin Estes, Wichita	2018-2022
Ginny Honomichl, Baldwin	2018-2022
Martha Gabel, Olathe	2019-2023
Gerald Henderson, McPherson	2019-2023
Kim Lohman, Lakin	2020-2024
Bill Lowry, Otis-Bison	2020-2024

With the departure of Bob Jackson, Logan, and Tamie Preston, Dodge City, the following two individuals are recommended for a four-year term of service:

- Steve Curran, Retired AD, Coach; KCA Officer; Girard
- Sue Givens, Retired Superintendent; KASB; El Dorado.

Both nominees have professional experiences which will serve the committee well. Additionally, it is recommended Marvin Estes, Wichita, serve as chairperson of the committee.

– See support material - **(Action)**

- 2:00 p.m. 11. **Awards** – it is recommended the following awards protocol be adopted and included in KSHSAA policy manual and activity specific manuals as appropriate:

For regional/sub-state bracketed team sports, only classifications structured for full 8-team brackets (or larger) will receive runner-up team awards.

– See support material - **(Discussion, Action)**

2:10 p.m. -- Break

- 2:20 p.m. 12. **Policy Review** – Annually, staff evaluate, editorially update, and possibly revise the KSHSAA POLICIES in the following categories:

- A. Awards
- B. Ticket Prices
- C. Expenses Allowed Host Sites
- D. Items for Sales or Rent
- E. Rule Books
- F. Entry Fees
- G. Membership Dues and Penalties
- H. Fees Paid Officials, Interpreters, Judges, Adjudicators and Staff Members

It is recommended the Executive Board review and approve KSHSAA policies per the staff recommendations noted in support material.

–*See Support Material* – **(Discussion, Action)**

- 2:30 p.m. 13. **Staff Handbook Updates** – Annually, staff evaluate, editorially update, and possibly revise the KSHSAA Staff Handbook. Following review and discussion of the KSHSAA Staff Handbook, it is recommended the Staff Handbook be approved for following school year.
– *See Support Material* – **(Discussion, Action)**

- 2:40 p.m. 14. **Advisory Group Recommendations** – At the April Executive Board meeting, member schools and advisory groups submitted recommendations. They were published as part of the April 29-30, 2021, Executive Board Meeting Minutes. At this meeting, final action will be completed for these items.

RECOMMENDATION: In your support material is a composite of all recommendations which were submitted by advisory groups in April. The staff's recommendations are listed per the following "action code":

- 1) Recommendations adopted by the Executive Board
- 2) Items to be referred to the Board of Directors
- 3) Items to be referred to the fall Regional Meetings
- 4) Recommendations denied
- 5) No action, either because they are in existence or because no action is necessary

While reading through staff recommendations, you may wish to assign your own "action code" (1, 2, 3, 4, or 5) to items. Those topics you disagree with or have questions about, would then be subject to discussion. In the interest of time, should all Executive Board members agree with staff recommendation(s), the item(s) would require action but not necessarily discussion.

–*See Support Material*– **(Discussion, Action)**

- 3:30 p.m. 15. **Public/Private Discussion** – At recent Executive Board meetings, there has been discussion and action relative to concerns expressed regarding disparity of public member school postseason success compared to private member school postseason success. The Executive board will review recent correspondences and championship data regarding public/private schools and receive a report from the recent Public/Private Work Group meeting which developed a multiplier model for consideration. It is recommended the Executive Board send this proposal to the Fall Regional Administrator/BOE Meetings for review and input. Based upon feedback, the Executive Board would then determine appropriate next steps which may include a special Board of Directors meeting to take

action on a final proposal relative to possible modification to the classification process.
–*See Support Material*– **(Discussion, Action)**

- 4:00 p.m. 16. **Handbook Rule Revision** – Staff recommends the proposed amendments detailed as follows to **Rule 38 Soccer, Section 1, Article 2** be placed on the September 2021 Board of Directors Agenda for their disposition:

Art. 2: No member school shall participate in a **boys soccer** contest until it has had (9) nine days of team practice, prior to and not including the first scheduled day of competition. (*See Rule 30-1-8a-e, Seasons of Activities*).

- a. Each athlete shall participate in (9) nine days of practice with the team prior to participating in a **boys soccer** contest.

~~EXCEPTION: Girls participating in the state basketball tournament may participate with fewer than 9 days of practice.~~

(Discussion, Action)

4:15 p.m. **Adjournment**

6:00 p.m. – **Board and Guest Dinner**

Thursday, June 16

- 8:30 a.m.** 17. **Executive Session** - The Executive Director has requested a 15-minute Executive Session for the purpose of discussion regarding non-elected personnel. (2020-21 Executive Board and Executive Director Only).

Executive Board – Elect and administrative staff will be asked to join meeting following Executive Session.

- 8:45 a.m. 18. **Sand Green Golf** – Staff will review participation in Sand Green Golf this postseason and recent participation trends in this activity. It is recommended the board approve Sand Green Golf continue for one more year of competition and evaluate participation and options during the season. Following the conclusion of next season and a review of options schools may exercise to maintain golf opportunities for students, a determination will be made regarding the continuing status of this activity.
–*See Support Material – (Discussion)*

- 9:00 a.m. 19. **Volleyball Manual** – This past year, as one of the risk mitigation protocols implemented to combat the impact of COVID-19, teams maintained the same bench throughout a respective match. This protocol was well received and followed unless an advantage/hardship was identified for maintaining one bench throughout a match. It is recommended the Executive Board maintain this protocol for the next season and then consider a more permanent amendment based upon input received from stakeholder groups.
(Discussion, Action)

- 9:15 a.m. 20. **6 Player Football** – In advance of the next cycle of football classification, staff will provide and update on the status of 6 player school participation and anticipated next steps for football championships.
(Discussion)

9:45 a.m. -- Break

- 10:00 a.m. 21. **VYPE Proposal** – Recently, the KSHSAA met with representatives of VYPE magazine. They have proposed a marketing partnership similar to potential agreements reviewed by TPG who now partners with the NFHS. Staff will review the highlights of the possible partnership.
(Discussion)

- 10:15 a.m. 22. **2021-2022 KSHSAA Tennis Manual Language** – staff recommends the adoption of the following language to be included in the Tennis Manual:

ARBITRATION COMMITTEE

The object of the **arbitration committee** is to obtain a fair resolution of disputes by an impartial third party without unnecessary expense or delay. They serve to review and interrupt playing rules and policy situations that might occur during the event.

1. Regional Tournament - Two tennis coaches will be appointed by the tournament manager to serve with the tournament manager on the arbitration committee.

2. State Tournament - Four tennis coaches (1 per regional tournament) will be appointed by the tournament manager to serve with the tournament manager. The state official will also serve on the arbitration committee
3. Any questions outside the responsibilities of the manager will be referred to the committee through the tournament manager.
4. The arbitration committee will only meet at the direction of the tournament manager.
5. Should any committee members have a player involved in a decision, that member should not participate in making the decision.
6. Members on the arbitration committee must remain onsite until the tournament has concluded.

(Discussion, Action)

- 10:30 a.m. 23. **Cross Country and Track & Field Uniform Rule** – Staff will provide recommendations for amendments to the Legal Uniform Guide utilized for administration of cross country and track & field events.
- 10:45 a.m. 24. Additional Items for the Good of the Association.
- 11:15 a.m. **Final comments from President Stein and Passing the Gavel**

Adjournment

Lunch with Spouses in Hall of Fame room
Finalize NFHS Summer Meeting Plans

3:30-6:30 p.m. – Cheryl Gleason Retirement Open House – Remarks at 5:00 p.m.