

KANSAS STATE HIGH SCHOOL ACTIVITIES ASSOCIATION

Executive Board Agenda

KSHSAA Board Room

Tuesday, September 12, 2023 ♦ 10:00 a.m. – 5:00 p.m.

Wednesday, September 13, 2023 ♦ 8:30 a.m. – 12:00 p.m.

Note: All “Consent” agenda items will be subject to single vote. The Board will be asked prior to the motion of approval for the consent items if they would like to pull any of the items for discussion prior to the vote on that collection of items.

Items will be addressed in order, as time allows. Items pre-scheduled at certain times are noted.

- Tues. 9/12
10:00 a.m.
1. Pledge of Allegiance, Opening Remarks and Roll Call
 2. Tell Me Something Good!
 3. Meeting Format Overview
 4. **Consent Agenda Items –See Support Material– (Action)**
 - 4.1 Approve June 14-15, 2023, Executive Board Minutes.
 - 4.2 Ratify items approved or denied by the Executive Director on behalf of the KSHSAA Executive Board per the policies and precedent set by the Board. – *The master sheet listing these decisions and the files with the details of each decision will be available prior to the meeting. -Distributed at Meeting-*
 - 4.3 Executive Board members are required annually to sign a *Conflict of Interest Statement* which is submitted to the Executive Director and kept on file for this fiscal year. -*Distributed at Meeting-*
- Tues. 9/12
10:10 a.m.
5. **Public Forum Session – (No Action is taken on public forum topics)**
President Reads Statement, if speakers are registered.
 6. **Executive Director Report – (Information/Discussion)**
 - A. KSHSAA General Fund Cash Position on August 31, 2023 was \$4,474,972.68 compared to August 31, 2022 at \$3,980,028.25 and \$3,737,182.71 on August 31, 2021.
 - B. Spring Sports Ticket Reports –*See Support Material–*
 - C. Financial Report –Financial Services Manager Lori Brock will provide a report for the Board. –*See Support Material–*
 - D. For informational purposes, a Synopsis of Change for the current year and a “Synopsis of Major Changes” from 1979 to 2023 will be distributed at the meeting. –*Will be distributed at the meeting–*
 - E. Report on staff retreats and focus for this year. The annual staff retreat was held Thursday-Friday, June 22-23. –*See Support Material–*

- F. Focus areas for the KSHSAA leadership team
 - 1. Education Based Activities – Telling the story
 - 2. Student Health and Safety
 - 3. Diversity, Equity, and Inclusion
 - 4. Officials Services
 - 5. Coaching Services
 - 6. Sportsmanship
 - 7. Championship Experience

- G. Coaching School – The 91st annual KSHSAA Coaching School was held July 31 - August 1, 2023. The theme for this year was “Never Stop Learning”. –*See Support Material*–

- H. NFHS Updates –*See Support Material*–
 - 1. NFHS Network Board of Directors Update
 - a. Board Meeting – September 6-7, 2023
 - b. Broadcast exclusivity
 - 2. Section Report – Sections IV and V met in Iowa City, August 29-September 1
 - 3. Middle School Committee – Meeting October 9-10, Indianapolis

- I. Confidence in Public Education Task Force – Governor Scholars Program is scheduled for May 5, 2024, with details to be worked out by CIPE Task Force and the KSHSAA.

- J. Administrators’ Required Rules Meetings were conducted on July 21–August 7, 2023. Fourteen meetings were held across the state with in-person attendance noted below. Three additional meetings offered with a focus on supporting new athletic/activity administrators, also in-person and here in our office. Attendance for this year, compared to previous years, is provided for your review:

	****2023	***2022	2021	**2020	*2019	2018
Topeka Day 1	58	70	48	47	41	
Atchison	19					
Lawrence	75	88	52	28	58	27
Maize	84	85	61	65	75	46
Great Bend	26					
Salina	65	66	23	32	37	16
Hays	20				25	19
Colby	24	24	7	37		
Garden City (<i>Dodge City</i>)	35	60	45	61	52	20
Topeka Day 2	29					
Winfield	28					
Parsons (<i>Fredonia</i>)	45	44	18	37	18	17
Olathe	83	77	40	40	21	34
Topeka Day 3	13	41	20	31	19	
TOTAL	604	555	314	378	346	179

*2019 Added two sites for new AD’s, other sites promoted for all administrators.
 **2020 Locations are corresponding to the calendar date originally to be held at those locations even though meetings were held virtually due to Covid-19.

***Starting in 2022, a required Administrative Rule Meeting was held prior to seminars. These attendance numbers reflect the total of both meetings.

****Starting in 2023, the required AD Rules Meeting replaced the Administrative Seminar outright. New locations were added to double the number of sites.

Out of 751 total member schools, 31 were fined for not attending a rules meeting.

- K. The Association’s annual report to the Kansas State Board of Education has not been confirmed yet, but usually occurs at their October meeting. Administrative staff will provide an update to KSBOE per requirement.
- L. Mini-Board of Directors’ Meetings will be held in conjunction with the Regional Administrator and Board of Education Meetings. As in the past, Appeal Board members, Student Advisory Team members, and active past-presidents will be invited. We count on Executive Board members to assist in break out group leadership whenever possible. **Please notify Mindy if you are unable to attend.** (Letters will be mailed to all Board of Director members.) –See Support Material–
- M. 2023-24 State Championship Sites (Chart) –See Support Material–
- N. Kansas participation reports: junior high/middle schools for the past five years, high schools for the past 10 years. –See Support Material–
- O. Weekly announcements – As the process continues to be refined, we believe this effort to provide more timely information will be impactful for school leaders. Critical and timely information is provided in this format; we encourage you to have best practice discussion with those you represent. Feedback is appreciated as we want important information to be received and used appropriately.
- P. Select Correspondences –See Support Material–
 - 1. Davis Whitfield, NFHS Foundation donation to KSHSAA
 - 2. Student correspondence relative to fall season scheduling.
 - 3. Parent correspondence regarding eligibility of student receiving educational services/support.
 - 4. Correspondence string with parent regarding information contained on PPE and chain of custody for such a record.

- Tues. 9/12
11:00 a.m.
- 7. **Auditors** –Representatives of Wendling, Nelson, Noe & Johnson, LLC (Cameron Werth and Kyle Meyer), will present, discuss, and answer questions regarding the recently completed KSHSAA financial audit for the 2022-23 school year. – see Support Material - **(Discussion, Action)**
 - 8. **Budget** – The Executive Board will receive the proposed 2023-24 budget for adoption at the “budget hearing” to be held at 11:30 a.m. on Wednesday, September 13, 2023. An overview will be provided at this time, and then another opportunity for questions will be provided prior to anticipated adoption on Wednesday.

The June 14-15, 2023, Executive Board Minutes relating to the budget read as follows:

*The Executive Board authorized a budget hearing to be held on **Wednesday, September 13, 2023, at 11:30 a.m.** in the office of the KSHSAA. The Association budget for the 2023-24 school year will be finalized at that time. All interested parties are welcome to attend.*

Pending hearing, the following is recommended:

Following a hearing held on Wednesday, September 13, 2023, at 11:30 a.m., in the office of the KSHSAA, the Executive Board unanimously approved the KSHSAA budget for the 2023-24 school year and authorized its publication and distribution to the member schools.

(If the decision is not unanimous, the Minutes will simply reflect the budget was approved.)

Pending approval, the one-page budget summary will be provided to the Board of Directors as part of the meeting on Wednesday afternoon.

Tues. 9/12 -- 12:00 p.m. -- Lunch

9. **Administrative Staff Reports** – Brent, Mark, Jeremy, Craig, Rod, Kyle, Sarah and Scott. – *See Support Material* – **(Information/Discussion)**
10. **Summer Meeting** – Highlights and reflections from NFHS Summer Meeting. Attendees will be asked to share top two takeaways from this professional development opportunity. **(Discussion)**

- Tues. 9/12 3:00 p.m.
11. **Semester Hardship Hearing** – Following a personal tragedy which occurred during his freshman year, Wichita Collegiate is seeking a hardship waiver of two semesters for this student now in his first year at Collegiate. Representatives of Wichita Collegiate have provided background information and will be available to answer questions from the Board. – *See Support Material* – **(Information/Discussion/Action)**

- Tues. 9/12 4:00 p.m.
12. **State Track & Field Championship Schedule Amendment Proposal** – Wichita Heights High School has requested the KSHSAA consider adding the 1600m Wheelchair race to the KSHSAA State Track and Field Championship meet. Representatives of Wichita Heights and Wichita Adaptive Sports will be present to make the request and answer questions from the Executive Board. – *See Support Material* – **(Information/Discussion/Action)**

Tues 9/12 -- Conclude Day 1 -- 6:00 p.m. – Dinner

- Wed 9/13 8:15 a.m.
13. **Executive Session** –The Executive Director requests the opportunity to meet with the Executive Board to discuss personnel matters related to non-elected personnel.

- Wed. 9/13 8:30 a.m.
14. **Eligibility Hearing** – A student from The Wichita Independent School applied for a hardship eligibility transfer. The application was denied and the student determined ineligible by the Executive Director. Representatives of The Independent School will be in attendance to appeal the initial determination. – *See Support Material* – **(Information/Discussion/Action)**

15. **Board of Directors Meeting Agenda Preview** – Staff will review the Board of Directors agenda and finalize introduction of items and topics to address in breakout sessions. Orientation topics will be provided for use during the breakout session. –*See Support Material*– **(Information/Discussion)**
16. **Regional Administrator Meetings** – Staff will review topics identified for Regional Administrator meetings. Feedback from the regional meetings will be reviewed at the November Executive Board meeting with next steps on each item discussed and determined by the Executive Board at that time. –*See Support Material*– **(Information/Discussion)**
 - A. Basketball seeding
 - B. Basketball shot clock for Classes 6A and 5A only.
 - C. Golf tournament start times
 - D. Tennis Rule 41 wording changes
 - E. Volleyball seeding for Class 3A.

Wed. 9/13
11:30 a.m.

17. **Budget Hearing.** Approve the 2023-24 budget. **(Action)**
18. **NFHS Behavior in Sport Summit** – Jeremy represented the KSHSAA at the NFHS Behavior Summit. Staff will lead discussion with the Executive Board relative to stakeholder behavior and how the interscholastic activity program may be instrumental in teaching life lessons of appropriate engagement and behavior. –*See Support Material*– **(Information/Discussion)**
19. **Regional T&F Entry Protocol** – The KSHSAA has received a request for the Executive Board to consider possible additional entries to the State T&F meet for classes 4A-6A based upon a qualifying standard. The staff will lead discussion on this item. It is recommended this item be placed on the Regional Administrator/BOE agenda to allow for a broad base of input. – *See Support Material* – **(Information/Discussion/Action)**
20. **State T&F Qualifying procedure** – The KSHSAA has received a request for the Executive Board to modify the qualifying procedure for all classifications of the State Track & Field meet. Currently, the top four place winners in all events at each Regional meet qualify. The proposal identifies automatic qualifiers and the inclusion of other qualifiers by considering performances from each regional site. The staff will lead discussion on this item. It is recommended this item be placed on the Regional Administrator/BOE agenda to allow for a broad base of input – *See Support Material* – **(Information/Discussion/Action)**
21. **State Softball Format**– The Executive Board will provide input regarding the format for Class 3A State Softball for competition this spring season at the new championship venue. Staff will facilitate discussion regarding all games being played on one field compared to utilizing two fields. – *See Support Material* – **(Information/Discussion/Action)**

22. **Basketball Seeding**– Staff recommend the Executive Board review and renew the interpretation of Basketball Manual language relative to the tie breaking interpretation for three way tie in seeding. Specifically, the language for review follows:

3. If three or more teams have an identical percentage, the tie will be broken as follows:
 - a. If one team has defeated the other two (or more) a larger number of times, it will receive the better seed. If there are two teams left refer to step 2.

The previous interpretation was all teams in the tie need to have played each other to have step “a” break the tie. Staff want to know if that is necessary per written language.

– **(Information/Discussion/Action)**

23. **Preparticipation Physical Exam** – Staff will facilitate discussion on the recent amendments to the PPE and consider appropriate next steps relative to information requested on this document, and the recommended best practice for the custody of this record. – **(Information/Discussion/Possible Action)**
24. **Non-Varsity Scheduling** – For some of our member schools, it is difficult to complete a full schedule. Schools have requested the opportunity to have JV teams participate in Jamboree style competitions in lieu of scheduled games. Staff will facilitate a discussion on the pros and cons of this request as the Executive Board determines appropriate next steps in this regard. – **(Information/Discussion/Possible Action)**
25. **Middle School Tennis Competition Limits** – The KSHSAA has received a request to consider modifying the MS/JH Tennis competition limit to include the following:

Two dual meets may be substituted for one day of tournament competition provided no loss of instructional time would take place for competition and/or travel.

This does not change the total number of 7 allowable competition dates. Such a change would be congruent to the high school rule. It is recommended this item be placed on the Regional Administrator/BOE agenda to allow for a broad base of input. – *See Support Material* – **(Information/Discussion/Action)**

26. **Summer Coaching Rules** – This past school year, the KSHSAA convened a Summer Coaching Rule Committee to review the rules governing the amount of interaction between school coaches and athletes from their school. Staff will facilitate discussion and ask the Executive Board to approve next steps in this process. It is recommended this item be placed on the Regional Administrator/BOE agenda to allow for a broad base of input. – *See Support Material* – **(Information/Discussion/Action)**
27. **NFHS Network** – Staff will provide an overview of the existing agreement with the NFHS Network and lead a discussion on the impact of new legislation on the existing contract between the KSHSAA and the NFHS Network. **(Information/Discussion)**

28. **Basketball Sub State Final Game Times** – Staff propose the Board consider amending the start time to have the first game of the day start at 5:00 p.m. for all classes at all sites. Currently, classes 1-3A have a 5:30 p.m. first game tipoff for a doubleheader, and classes 4-6A is 6:00 p.m. for single games. **(Information/Discussion/Action)**
29. Topics from the floor.
30. November Meeting Agenda Preview:
 - a. Report on October Regional Meetings and Analysis of Votes
 - b. Staff Reports on Fall Activities
31. The next regularly scheduled Executive Board meeting will be held at the KSHSAA office as follows:
 - Wednesday, November 15 – 10 a.m. – 5 p.m.
 - Thursday, November 16 – 8:30 a.m. – 1 p.m.

The Board of Directors will meet Wednesday, September 13, at 3 p.m. for their regularly scheduled meeting.

Adjournment

Wed. 9/13 -- **12:00 p.m. -- Lunch**