



# Kansas State High School Activities Association

## 2014-15 BASKETBALL ANNOUNCEMENTS

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### Required Rules Meeting & Test

(Head Coaches – HS and MS/JH and all Registered Officials)

#### 1. Information for Rules Meeting and Test

All online rules meetings and test requirements will be completed through a new InfoWave application, either on a desktop computer or a mobile device (new option this year). Detailed instructions are included in the test packet.

#### 2. Rules Meeting

Rules meeting for coaches and officials is available online from October 8 until November 19. If you are a coach and an official you must complete both meetings as content is different. Meeting requires interaction by participant with information presented and credit given when a coach/official completes the meeting.

#### 3. Rules Test

All head coaches and registered officials must take the NFHS “open book” basketball exam. A paper exam of 100 questions was mailed to schools/officials. You must submit answers online to 50 questions (random sampling). The exam is available from October 8 to November 24.

- Coaches/officials must score 90% or better on the exam; below 90%=school name in KSHSAA Journal and officials are not eligible for postseason assignment.

- Exam answers not submitted by November 24=school pays the KSHSAA \$25, official on probation or suspension.

#### 4. Rules Book

Coaches: Order your rules book from the KSHSAA (\$7.00). See the order form in the test packet.

Officials: The rules book and case book are included in your packets. Save the officials manual and mechanics illustrated books from last year as they are two year publications.

### Coach Ejection Policy

Per KSHSAA Executive Board policy, coaches ejected from a contest (at all levels grades 7-12) are required to complete the NFHS “Teaching and Modeling Behavior” course prior to coaching in their next event. Next event is defined as the next regularly scheduled day of competition. An ejected coach could complete a tournament in progress before completing the course requirement. Course fee is \$20 and can be completed in one hour. School administrators are responsible to provide the KSHSAA with the copy of the coach’s certificate proving completion of the online course. The coach may print this as the final step of the online course. Recurring ejection(s) result in a requirement to repeat the course.

### KSHSAA Rules

1. Coaches should check with the building principal and/or athletic director for specific information on rules affecting student athletes. In addition to the *KSHSAA Handbook* and *Basketball Manual* the schools are mailed copies of the *Activities Journal* on a monthly basis. Journal articles provide explanation and interpretation of KSHSAA rules regarding eligibility and participation. Of particular interest to basketball coaches are the following rules:

- General Eligibility (Rules 13,15,16,17,18)
- Bona Fide Student (Rule 14)
- Outside Competition (Rule 22)
- Seasons of Sport (Rule 30)
- Coaches Qualifications (Rule 10)
- Basketball (Rule 33)

2. **Rule 10**—Only certified coaches (certified in compliance with standards established by the State Board of Education), or coaches aides (through application and approval from the KSHSAA), are

allowed to work with teams. **No outsiders or volunteers may coach or assist with any coaching duties.** Coaches aide applications should be completed by school administrators and submitted on **Form A**. If your school district employs coaches aides, make them aware of the KSHSAA rules and regulations.

3. **Open Gym**—During the school year, coaches cannot be present in any open gym if there is participation in his/her out-of-season sport. It is a violation for a basketball coach to be in an open gym where a basketball is being shot, dribbled or passed. An open gym cannot be held in conjunction with an “offseason conditioning program.” Basketball, volleyball and football coaches may only supervise a summer “open gym” from Saturday preceding Memorial Day until the Saturday of SCW #4.

4. **Rule 33**—This rule explains the number of contests in which a player may participate, as well as the number of quarters. Non-varsity games may be played in less than four quarters. Players may participate in a maximum of six quarters per day.

5. **Outside Competition**—From the first Tuesday following Labor Day through the last Friday preceding Memorial Day, no more than three players from the same school squad may practice or participate together on the same non-school team. (**Squad** = 7th, 8th, 9th, soph., JV, varsity, etc. **SQUAD MEMBERSHIP** = participation on that squad anytime during the school year).

6. The first practice day for high schools is November 17. Middle/junior high season is determined by the school. **Holiday NON-PRACTICE days are December 24-28, 2014.**

7. Leagues tournaments having more than eight schools may have a play-in game to determine who will be in the eight team bracket. Only those schools involved in the play-in game may have 21 regular season games.

8. Players may participate in **six** quarters in a day. Schools having a JV and a varsity team in tournaments the same week may not allow a player to play six (6) quarters in one day in two different tournament brackets. A student may not play in two games in one day unless both games are in the same tournament bracket. JV and varsity tournaments are considered separate tournaments. The six (6) quarter rule is applied only during regular season (Ex.: JV/var/9th) games.
9. The KSHSAA has adopted the 28.5 inch ball for use by middle/junior high boys.

## Hair Adornment

Basketball players will not be allowed to wear feather hair extensions, tensile, etc., in their hair during practice and competition. This is considered "ADORNMENT" and is not permitted by NFHS and KSHSAA rule. All KSHSAA sports codes are consistent; feathering will not be permitted during any activities under NFHS rule jurisdiction.

## Coaches Information

1. Official Recommendations - Only officials who have met the requirements for postseason assignment will be on the list of potential officials to recommend. Schools may recommend officials they have observed in the last two years. In the past, any official registered in basketball was eligible to receive a recommendation from a member school regardless of whether or not they met the postseason requirements. This resulted in some recommendations from schools being submitted for officials with no intention of officiating in postseason. The date recommendations are to be submitted for basketball is from February 4 until February 11, 2015.
2. See *Basketball Manual* for due dates for rosters and win/loss records to sub-state managers.
3. Season Game Scores Form—BB-9 (girls) and BB-10 (boys) must be submitted online by March 4.

## Preseason Meetings

Coaches are encouraged to have preseason meetings with athletes and parents. Among items to discuss are:

- School policies (attendance, transportation, lettering, drug and alcohol policies)
- Player expectations and team rules
- Sportsmanship – athletes and parents – **Rule 52**
- Review playing rules and emphasize new ones
- Academic achievement
- KSHSAA rules and regulations
- Practice schedules and game limitations.

## Officials Information

1. Area Supervisor meetings are recommended for all officials and required for those wishing to work postseason games. A schedule for meetings is included in the official packet.
2. Postseason assignments will be sent electronically using Arbiter. Officials must make sure their information and email address are correct on the KSHSAA website so we can provide accurate information to the Arbiter. You will be sent a welcome to the Arbiter when we have entered all the officials. (The website is *arbitersports.com*)
3. Registered officials and member schools have been provided a 2013-2015 *OFFICIALS HANDBOOK*. In addition to providing information about registration, meeting attendance, required reports, contracts and other procedural information, attention is also given to appearance, conduct and ethics involved in officiating.
4. Officials who miss either a KSHSAA rules meeting or an area supervisor's meeting due to illness, emergency or employment obligations beyond their control may request consideration from the KSHSAA to make up ONE of these meetings. Requests will be evaluated based on their individual merits. **Any request to make up a missed meeting must be submitted in writing to the KSHSAA and should reach the KSHSAA office within one week of the missed meeting.**

5. Contracts should clearly state dates, times, financial arrangements and terms to which both the school and official agree. Schools and officials should confirm one week prior to the game. An official's word is his/her bond. Accepting dates via Arbiter is accepting a contract.
6. The KSHSAA recommends officials give a card to each coach prior to the first contest, listing the date, participating schools, each official's name and hometown. It is recommended all officials put a professional looking picture on the KSHSAA website and also on the Arbiter website. This helps coaches and administrators identify officials.
7. Communication—If you do not hear from the school prior to your assignment, please contact them regarding details you might need.
8. Officials should conduct a pregame meeting with workers assigned to the game to go over various responsibilities. Officials will conduct a pre-contest conference with captains and coaches from both teams.
9. Beginning March 14, officials may log on to the KSHSAA officials page on the website to check their school recommendation totals. The 2014-15 recommendation totals will be available for 30 days.

## School Responsibilities

1. Attention is called to the Guidelines for Supervision of Interscholastic Athletic Events section of the *KSHSAA Basketball Manual*. Both participating schools have specific responsibilities and are encouraged to work cooperatively to provide a good experience for players, coaches, officials and spectators.
2. The KSHSAA strongly recommends communication between officials and schools prior to each contest. Schools should inform officials where to park, proper entrance, location of dressing facilities, etc. Schools should provide two adult chaperons or security personnel to escort officials to and from their private dressing facilities.

- Host and visiting school administration and adult supervisors shall make every effort to keep the court clear of spectators prior to and at the conclusion of each game. Fans and players should not be allowed to cut down the nets after any contest.
- Schools should train and assign scorers, timers and PA announcers who are familiar with the rules and responsibilities of each position. Responsible, mature, adult personnel should be assigned to these positions as they are part of the officiating team. **The official scorer is required to wear a black and white vertically striped garment.**
- The 14-foot coaching box must be clearly marked and visible from the court.**

## Postseason Format

- Boys/girls games will be alternated for quarterfinal and semifinal contests at sub-state and state tournaments. Specific information regarding the format for each classification may be found in the *2014-15 Basketball Manual*.
- With the 2015 tournaments in an “odd year,” girls Class 1A, 3A and 5A will play Wednesday. Boys Class 2A, 4A and 6A will play Wednesday. Details and exact schedule for each classification can be found in the *Basketball Manual* and the KSHSAA website.
- Officials—Postseason assignments will be based on recommendations from schools, league commissioners and area supervisors. **ALL OFFICIALS** should send in their *Basketball Tournament Application* by February 6, 2015.

## Official Recruitment

Coaches and officials are asked to help in the recruitment of new officials. Encourage former players to register!

## Basketball Manual

The *2014-15 KSHSAA Basketball Manual* will be mailed to each school and official. Information is included about team tournament assignments, specific information relative to procedures, dates when forms and pictures are due, seeding procedures and other pertinent information.

*Note: In sub-state tournaments, teams receiving a bye will consider the bye as a win as it relates to their win-loss record for seeding purposes in subsequent tournaments.*

## Scrimmages

Schools may not hold **interschool scrimmages** in any activity. Alumni scrimmages are permitted provided no score is kept and no clock is used. If any of these elements are present, the activity counts as one of the school's allowed competitions. Intrasquad games among teammates do not count as scrimmages or games. **Interscholar scrimmages are not allowed.** Member schools are not allowed to scrimmage with or against junior college or college teams.

## Coaching Box & Bench Decorum

The KSHSAA Executive Board continues approval of the “optional 14-foot coaching box.” **Appropriate conduct by coaches and consistent enforcement by officials will be expected.** During rules meetings, basketball coaches and officials were again reminded about concerns, the need for compliance and consistent interpretations, and enforcement.

The optional 14-foot coaching box is to be marked 14 to 28 feet from the end line. When the optional coaching box could interfere with normal spectator traffic, the KSHSAA may approve an alternate location (which may not be closer to the mid-court line, and must be in front of the team bench).

During play, the head coach may stand within the 14-foot coaching box. By rule interpretation, coaches are **NOT**:

- to kneel/squat in front of the bench;
- to “wander toward the end line, or past the 28 foot line”;
- to verbally, or with physical animation, react negatively to play and/or calls;
- shall not be on the playing court at any time.

When a coach is not in compliance with the guidelines and interpretation, the stipulated penalty should be consistently assessed. Once a coach receives a “T,” he/she loses the use of the optional coaching box and must remain seated except in those instances specified by rule.

Officials are to assess the appropriate penalty when the coach is:

- observed out of the box;
- observed squatting or kneeling in front of the bench;
- inappropriately responding.

**NOTE:** Per **Rule 10-5-2**, at no time is an assistant coach permitted to use the optional coaching box.

Once the penalty is assessed, officials are to notify the coach and submit the required **“Loss of Coaching Box Privilege Report.”** This form may be submitted online by logging on to the officials website.

*Principals and athletic directors are requested to meet with all coaches to ensure a clear understanding of expectations. They are to report to the KSHSAA, officials who do not enforce the coaching box rule.*



Official KSHSAA Basketball for all  
postseason tournaments.

The Spalding TF1000 Legacy Wide Channel Basketball will be used for postseason play. During the regular season, schools may use any NFHS approved ball.

## Running Clock Option

NFHS Rule 5-5-3 allows states to adopt a “point differential” (running clock) plan. The KSHSAA Executive Board approved the use of the following guidelines: “By League Adoption or by agreement of school principals in advance of the contest, a running clock may be used in the fourth quarter when a 30-point differential is reached. The “Running Clock Option Rule” will apply to all levels of play grades 7-12. The 30-point running clock will be used in KSHSAA postseason sub-state tournaments. Beginning with the start of the fourth quarter, any time the score differential reaches a 30-point margin, the clock shall continue to run except when stopped per NFHS playing rules, e.g., called time-out, an injured or bleeding player.”

## Reports

Any coach or official involved in an unusual situation should contact the KSHSAA. Officials should submit reports online. Coach/player ejections shall be reported on this form within 24 hours of the contest. Officials should report unsportsmanlike conduct by players, coaches or fans which detract from the positive educational environment. Schools may use **Form S** from the online *Entry Forms* to report unusual situations or report positive comments about an official or school to the KSHSAA.

## Sports Medicine

Visit the KSHSAA website for important sports medicine information on topics such as concussions, hydration and injury data. Visit [www.kshsaa.org](http://www.kshsaa.org) > *Sports Medicine & Safety*.

## Website Updates

Coaches and officials should check the KSHSAA basketball page weekly for rule interpretations and other information ([kshsaa.org](http://kshsaa.org) > *Athletic* > *Basketball*). Officials can continue their education by logging on as an official and going to the education tab on the officials page.

## KSHSAA Coaching Rules

**During the school year outside the season of sport (beginning SCW 5 until the Saturday before Memorial Day) a coach:**

1. May NOT have contact with their players to work on skill development.
2. May NOT coach their team in a fall or spring league.
3. May NOT organize a league in which their team will be playing.
4. May NOT supervise an open gym if basketball is being played.
5. May NOT coach in practice or competition those students they will be coaching the following year in that sport.
6. May NOT transport students to camps or clinics in their sport.
7. May NOT attend camps or clinics with their athletes.

During the school year, outside the season of sport (defined for students as the Tuesday after Labor Day until the Saturday before Memorial Day), students may play on non-school teams but no more than three (3) from the same school squad may be rostered, practice or play together on the non-school team. School rosters from the most recent season are the determinant. For purposes of this rule, players are considered members of every team in which they played game minutes the previous school season.

## Officials Clinics

These clinics are designed for 1st through 4th year officials. See the flyer in your official packet to register for the clinic; pre-registration is required.

- Nov. 1 – Garden City Rec.
- Nov. 8 – Colby Community Bldg.
- Nov. 8 – K-State Rec. Complex
- Nov. 15 – Cheney HS
- Nov. 19 – Emporia HS
- Nov. 20 – Overland Park, The Fieldhouse
- Nov. 22 – Hutchinson HS (SAC)
- Nov. 22 – Salina-Lakewood MS
- Nov. 22 – Topeka-Seaman HS
- Nov. 22 – Wetmore HS
- Nov. 24 – Altamont-Labette Co. HS
- Nov. 25 – Winfield HS - Library
- Dec. 6 – Fort Hays State

## Area Supervisor Meetings

Thirteen KSHSAA basketball area supervisors, selected for their knowledge of rules, officiating experience and geographical location, conduct clinics and series 1 and series 2 meetings. See schedule mailed with the official mailing or check online. All registered officials are encouraged to attend these meetings. Series 1 and Series 2 meetings are required for postseason assignment.

## State Tournament Schedule – 2015

Wednesday, March 11, 2015

### Boys Q-Finals

*Class 2A, 4A Div. I & II, 6A*

### Girls Q-Finals

*Class 1A Div. I & II, 3A, 5A*

### Game Times:

3:00 p.m., 4:45 p.m.

6:30 p.m., 8:15 p.m.

Thursday, March 12, 2015

### Girls Q-Finals

*Class 2A, 4A Div. I & II, 6A*

### Boys Q-Finals

*Class 1A Div. I & II, 3A, 5A*

### Game Times:

3:00 p.m., 4:45 p.m.

6:30 p.m., 8:15 p.m.

Friday, March 13, 2015

### Semifinals

3:00 p.m. – Girls

4:45 p.m. – Boys

6:30 p.m. – Girls

8:15 p.m. – Boys

Saturday, March 14, 2015

### All Classes

12:00 p.m. – G – 3rd Place

2:00 p.m. – B – 3rd Place

4:00 p.m. – G – Finals

6:15 p.m. – B – Finals

## State Sites

**6A – Wichita-Koch Arena**

**5A – Topeka-Expocentre**

**4A DI – Salina-Bicentennial Center**

**4A DII – Park City-Hartman Arena**

**3A – Hutchinson-Sports Arena**

**2A – Manhattan-KSU**

**1A DI – Emporia-White Auditorium**

**1A DII – Hays-Busch Gross (FHSU)**

***“A wise man will make more opportunities than he finds.”***

**—Francis Bacon—**