

## ***Seminars for Athletic/Activity Administrators 2019***

In an effort to serve the needs of school activities administrators, the KSHSAA annually conducts a series of seminars. The seminars will highlight **Handbook Rule Interpretations** applicable to veteran and new athletic/activity directors.

***This year, we will offer two new seminar dates designed for new administrators.*** These full day seminars will include the same information as the shorter, half day seminars and will include more detail on topics necessary to help new athletic/activity directors get started.

### **Who should attend?**

Everyone who works with administration of KSHSAA activities will benefit (principals, activity/athletic directors and clerical staff). **This seminar is a must for first year administrators or those new to Kansas.**

### **Why should we attend?**

("We're very busy getting ready for the start of school this time of year.")

The seminar is designed to help you **avoid problems and violations** in the administration of your school activities programs. You may save embarrassment, ineligibility for students and school violations by improving your understanding of KSHSAA rules, policies and procedures.

### **What should we bring?**

The key people who work with your activities program, your *KSHSAA Handbook*, and materials to take notes.

### **When and Where?**

***Register onsite 8:30 - 9 a.m.***

#### ***New Athletic/Activity Director meetings (9 a.m. - 3 p.m.)***

Friday, July 26 – Topeka-KSHSAA Office

Monday, August 12 – Topeka-KSHSAA Office

#### ***All Athletic/Activity Director meetings (9 a.m. - noon)***

Monday, July 29 -- Dodge City-USD 443 Learning Center

Tuesday, July 30 -- Hays HS

Wednesday, July 31 -- Maize South HS

Thursday, August 1 -- Salina-Smoky Hill Service Center

Friday, August 2 -- Lawrence-Free State HS

Thursday, August 8 -- Fredonia HS

Friday, August 9 -- Olathe East HS

### **Is there a cost?**

The seminar is a **free service** of the KSHSAA. Lunch is on your own.

### **What information is covered?**

A brief overview of the organization and structure of the KSHSAA, important publications: Handbook, Entry Forms, directory, the KSHSAA calendar system, handling transfers, physicals, eligibility forms, *Handbook* rule interpretations, question and answer session.