



2015 KAY UNIT CONFERENCE INFORMATION

”COLOR MY WORLD”

1. UNIT CONFERENCE SITES, DATES, ASSIGNMENTS

Please refer to your KAY Handbook, Section 3, page 8 for the Unit Conference your club has been assigned to and the conference date. This information is also located at: www.kshsaa.org/Non-Athletic/KAY/Conferences/Unit.

2. CONFERENCE SCHEDULE

The conference schedule follows. **All clubs are encouraged to arrive no later than 8:15 AM.** The first activity begins at 8:35. Your cooperation is appreciated!

8:00 – 8:30 AM	- Registration, refreshments
8:35 – 8:50	- Student Activity & Presidents Mtg.
9:00 – 9:35	- Opening General Session
9:40 – 9:55	- “SUNSHINE YELLOW”
9:40- 10:20	- Sponsors Meeting
10:00- 10:20	- Laugh, Love and Lift Session A
10:25- 10:45	- Laugh, Love and Lift Session B
10:50- 11:10	- “SHADES OF SERVICE” - group service project
11:15 -11:30	- Closing General Session, Adjournment



3. INFORMATION FROM HOST CLUB

Approximately 4-5 weeks before the conference all host clubs will send an invitation to the KAY clubs assigned to their conference. The invitation will include: directions to the conference site, parking location, host sponsors’ home phone number (in the event of inclement weather), identification of the service project and possible items to bring, etc.

4. DELEGATE ATTENDANCE

KAY Unit Conference attendance is limited to 25 delegates per club! These conferences have been designed to keep the conferences at a manageable number for activities, etc. **EXCEPTION:** Based on overall attendance, clubs may be allowed to bring additional delegates. **IF YOU WISH TO BRING MORE THAN 25, YOU MUST CONTACT YOUR UC HOST FIRST FOR APPROVAL.**

5. REGISTRATION AND FEES

Please register with your conference host **NO LATER THAN 2 WEEKS PRIOR TO YOUR CONFERENCE DATE!** Send them **Form #KAY-3** (Sr. High) or **KAY-3J** (MS/Jr.) – located in your on-line KAY Handbook + **\$3.00 per delegate and sponsor. MAKE CHECK PAYABLE TO YOUR HOST SCHOOL.**

**PLEASE NOTIFY YOUR HOST CLUB ASAP
IF YOU WILL NOT BE ATTENDING!**

6. **PRE-CONFERENCE PREPARATION**

Sponsors and Presidents, please have a meeting with your delegates prior to the conference. Share information on this handout and also from page 7 of Section 3 in your KAY Handbook. Schedule also located on website (UC). Delegates should bring paper and pen for taking notes.

►**Please bring students who are willing to contribute, cooperate and bring credit to your club.** Please encourage them to use the day wisely and to **dress appropriately - as student leaders**. As a sign of teamwork, club tee-shirts/sweatshirts will be acceptable attire. Sponsors and presidents are expected to serve as role models for members/delegates.

7. **CLUB PRESIDENTS**

All KAY club presidents will be seated on stage for the Opening General Session and at a designated time will be asked to share some information with the delegation. **There will be a meeting for all presidents with the state director at 8:35 AM.** At this time you will be given information on what to share with the delegation in addition to discussion of other items.

Club Presidents are to dress appropriately for the conference (CLUB T-SHIRTS ARE ACCEPTABLE). If your president is unable to attend the conference, please ask your vice president to assume this responsibility.

8. **CONFERENCE ACTIVITIES**

A. ***STUDENT ACTIVITY @ 8:35 (15 MIN.)***

This activity, selected by the host club, will focus on group interaction (i.e., getting to know one another, etc.) **NOTE:** Presidents will not be participating.

PRESIDENTS WILL MEET WITH THE STATE DIRECTOR @ 8:35-8:55 AM.

B. ***“SUNSHINE YELLOW” (15 MIN.)***

The intent of this session is for delegates (divided by the 8 name tag colors) to participate in an activity that allows students to brainstorm ideas for Appreciation to others.

C. ***LAUGH, LOVE & LIFT (2-20 MINUTE SESSIONS)***

This time will provide interesting and informative presentations and programs (topics and speakers selected by the host club).

D. ***“SHADES OF SERVICE” (20 MINUTES)***

All students and sponsors attending the Unit Conference will work together on a big service project. Each delegate and sponsor will play an important role in the success of this activity. The host club will identify the project/activity. At the direction of the host club, each person attending the conference will be given the opportunity to bring items for the activity/care package and/or participate in the process.

**ALL CLUBS (HOST AND INVITED) ARE ASKED TO
COMMUNICATE WITH
ONE ANOTHER IN A TIMELY MANNER!**

9. **QUESTIONS?**

Please contact Cheryl Gleason at the KAY State Office in Topeka (785) 273-5329; via E-Mail: cgleason@kshsaa.org; Cell/Text: (785) 231-8895 OR contact your host with questions regarding the UC.

2015 KAY UNIT CONFERENCES "Color My World"

Conference Schedule

- 8:00 - 8:30 Registration; Refreshments for delegates and sponsors
8:35 - 8:55 Presidents Meeting with State Director
8:40 - 8:55 Student Activity
9:00 - 9:35 Opening General Session
9:40 - 9:55 "Sunshine Yellow"
9:40 - 10:20 Sponsors Session
10:00 - 10:20 Laugh, Love & Lift Session A (speakers)
10:25 - 10:45 Laugh, Love & Lift Session B (speakers)
10:50 - 11:10 "Shades of Service" (group service project)
11:15 - 11:30 Closing Session



Participation Pointers

- All presidents will meet at 8:35 a.m. with the State Director. In addition, they will be seated on stage for the opening General Session to share information specific to their club with the delegation. Information will be discussed at the 8:35 a.m. meeting.
- 8:35 Student Activity will be directed by the host club.
- "Sunshine Yellow" will focus on brainstorming ideas for simple effective ways for KAY members to make a difference.
- "Laugh, Love & Lift" sessions are designed to be interesting, informative and provide ideas for club programs. The host club will identify speakers for these sessions.
- "Shades of Service" will involve all delegates and sponsors working together on a service project at the direction of the host club.

Fees/Registration

All fees (\$3 per student and \$3 per sponsor) and the registration form from your school forms online (see Activities Director) are to be sent to your host school. Please send fees and form to your host school at least two weeks in advance of the conference. **PLEASE BE SURE TO NOTIFY YOUR HOST IF YOU ARE NOT ATTENDING.**

Delegates/Attire

KAY Unit Conferences are for club members who are willing to contribute, cooperate and to bring credit to your club. Show respect to all speakers by giving your attention. Your behavior and the way in which you dress reflects on you, your club and your school. Delegates attired in club T-shirts is acceptable at unit conferences.

**ALL CLUBS ARE LIMITED TO 25 STUDENT DELEGATES.
ADDITIONAL DELEGATES PERMITTED WITH PERMISSION OF HOST CLUB.**

Pre-Conference Preparation

Club sponsors and presidents, please have a brief meeting, prior to the conference, with all delegates to explain what a unit conference is all about, discuss the program schedule above and address conference attire. Using the day wisely and representing your school well should be strongly encouraged.

The dates, centers and schools invited to attend a Unit Conference are on the following page.

2015 KAY UNIT CONFERENCES

“Color My World”

NOTE: Kays indicates an all male club. All other clubs listed are Kayette or KAY (joint Kay & Kayette).

Tuesday, January 20, OSBORNE – Tammy Patee, Host Sponsor

Agra-Thunder Ridge Middle, Belleville-Republic County, Kensington-Thunder Ridge, Lincoln, Osborne, Scandia-Pike Valley, Smith Center, Sylvan Grove-Sylvan Lucas Unified

Wednesday, January 28, ALMENA-NORTHERN VALLEY – Staci Montgomery, Host Sponsor

Almena-Northern Valley, Hill City, Logan, Norton Community, Norton Middle, Oberlin-Decatur Community, Phillipsburg, Stockton

Thursday, January 29, WAKEENEY-TREGO COMMUNITY – LeAnn Brown Host Sponsor

Ellis, Ellis-Washington Grade School, Jetmore-Hodgeman Co., Leoti-Wichita County, Ness City, Quinter, Ransom-Western Plains, Wakeeney-Trego Community, Wakeeney-Trego Grade School, Winona-Triplains

Monday, February 2, MONTEZUMA-SOUTH GRAY – Kristie Gillespie, Host Sponsor

Cimarron, Cimarron Middle, Holcomb, Ingalls, Kismet-Southwestern Heights, Meade, Montezuma-South Gray, Satanta, Sublette

Tuesday, February 3, MAIZE – Suzanne McKaig, Host Sponsor

Burton, El Dorado, El Dorado MS, Garden Plain, Goddard, Goddard-Eisenhower, Halstead, Haven, Lindsborg-Smoky Valley, McPherson, Maize, Maize MS, Maize-South, Maize-South MS, Wichita-Gordon Parks Academy, Wichita-Kapaun Mt. Carmel

Wednesday, February 4, ROSE HILL – Teri Koester & Janie Engels, Host Sponsors

Argonia, Arkansas City, Arkansas City Middle, Caldwell, Clearwater, Derby, Douglass, Mulvane, Norwich, Oxford, Rose Hill

Monday, February 9, JUNCTION CITY – Teresa Palmer & Windy Hancock, Host Sponsors

Alma-Wabaunsee, Burlingame, Cottonwood Falls-Chase County, Cottonwood Falls-Chase Co. MS; Council Grove, Eskridge-Mission Valley, Fort Riley Middle, Junction City, Junction City Middle, Manhattan-Anthony Middle, Manhattan-Eisenhower Middle, Topeka-West, Wamego

Wednesday, February 11, CUNNINGHAM – Amber Zwierzychowski, Host Sponsor

Claffin-Central Plains, Cunningham, Ellinwood, Great Bend, Great Bend Kays, Hoisington, Hoisington MS, Kinsley, Kiowa-South Barber, Macksville, Macksville Kays, Otis-Bison, Pratt, Rozel-Pawnee Heights, St. John-Hudson, St. John-Hudson Kays,

Friday, February 13, ARMA-NORTHEAST – Katy Karhoff, Host Sponsor

Altamont-Labette County, Arma-Northeast, Buffalo-Altoona-Midway, Cherokee-Southeast, Erie, Girard, Independence, Independence Middle, Independence-Saint Andrews Middle, Oswego, Oswego MS, Yates Center, Yates Center MS

Wednesday, February 18, HIAWATHA– Judy Jackson, Host Sponsor

Blue Rapids – Valley Heights, Centralia, Effingham-Atchison County Community, Hiawatha, Holton, Holton Middle, Horton, Hoyt-Royal Valley, Marysville, Onaga, Sabetha, Seneca-Nemaha Valley, Troy, Wetmore

Thursday, February 19, OLATHE-CALIFORNIA TRAIL MIDDLE – Lisa Mansfield & Mallory Hatcher, Host Sponsors

Leavenworth-Warren Middle, Olathe-California Trail Middle, Olathe-Chisholm Trail Middle, Olathe-Frontier Trail Middle, Olathe-Indian Trail Middle, Olathe-Mission Trail Middle, Olathe-Oregon Trail Middle, Olathe-Pioneer Trail Middle, Olathe-Prairie Trail Middle, Olathe-Santa Fe Trail Middle, Paola Middle, Pomona-West Franklin Middle

Friday, February 20, OLATHE-NORTHWEST – Annie Winkler & Kristin Ricci, Host Sponsors

Bonner Springs, Carbondale-Santa Fe Trail, Garnett-Anderson County, Kansas City-Turner, Lansing, Lansing Kays, Leavenworth, Lenexa-St. James Academy, Olathe-East, Olathe-North, Olathe-Northwest, Olathe-South, Osawatomie, Overland Park-Blue Valley, Overland Park-Blue Valley North, Overland Park-Blue Valley Northwest, Overland Park-Blue Valley Southwest, Paola, Wellsville

IMPORTANT NOTE TO SPONSORS:

Please send fees and form to your host school at least two weeks in advance of the conference.
IF YOUR CLUB IS UNABLE TO ATTEND, PLEASE BE SURE TO NOTIFY YOUR HOST SITE.

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2015 KAY UNIT CONFERENCE REGISTRATION FORM

The KAY Club of _____ School WILL WILL NOT send delegates to Unit Conference.

We are sending _____ delegates and _____ sponsors. Enclosed is a check (payable to host school) for \$ _____ (\$3 per student and \$3 per sponsor).

NOTE: Clubs are limited to 25 student delegates.

IMPORTANT INFORMATION REQUESTED (in the event of inclement weather)

Sponsor's Name	Home Phone ()
Sponsor's Email	Cell Phone ()
Activities Director	Cell Phone ()
Approximate Time of Departure	

DUE TO HOST SCHOOL TWO WEEKS PRIOR TO CONFERENCE