



Kansas State High School Activities Association

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Director of Operations: Brent Unruh

Member of the National Federation of State High School Associations

MAY 2023

TO: 2022-2023 KSHSAA Registered Officials
FROM: Bill Faflick, Executive Director
Francine Martin, Director of Officials
SUBJECT: KSHSAA Officials Registration for 2023-2024

****REGISTRATION OPENS JUNE 1, 2023****

TWO REGISTRATION OPTIONS!

PREFERRED METHOD TO REGISTER

Online at WWW.KSHSAA.ORG - go to the official's tab and login with your official's number and password, click on registration to register with a Visa or Mastercard.

ALTERNATIVE METHOD TO REGISTER

A registration form is enclosed. Fill it out and send in with your registration fee.

REGISTRATION FEES

The KSHSAA establishes registration fees in accordance with costs of purchasing, printing and distributing materials used by our officials. Dues for NFOA membership and insurance are included as part of the registration fee. The registration fee for one sport is **\$60** and **\$25** for each additional sport. If track and field is the only sport you register in the fee is **\$35**.

For officials registered 21 years or more, the registration fee is \$60 for the first sport and \$15 for any additional sport provided you register by July 14.

The KSHSAA will accept registrations for a sport through the registration deadline date listed on the schedule enclosed in this mailing. A **NEW** official's registration for football, basketball, volleyball, wrestling, soccer, baseball, softball and track & field is **VOIDED** if the official fails to complete the required officials rules meeting for each sport in which you are registered. Only registered officials may be assigned games via Arbiter.

A portion of your KSHSAA registration fee pays your membership in the NFOA. Kansas is a 100% NFOA membership state which means your membership includes access to the NFHSLearn website (nfhslearn.com). This website contains officiating educational content exclusively for high school officials including a sport specific online courses, publications, video and more. Your membership also includes NFOA insurance, publications and other benefits. To complete the NFOA membership and provide you with NFOA insurance coverage, an official is requested to provide only the last four digits of your social security number with your KSHSAA registration.

LATE FEES

If you were registered in 2022-2023 for Football, Volleyball and/or Soccer (boys and girls), you must register by July 14 OR pay an additional \$20 late fee. Basketball and Wrestling officials must register by September 14 OR pay the \$20 late fee. Baseball, Softball, Girls Soccer and Track & Field officials must register by January 14 OR pay an additional \$20 late fee.

THERE WILL BE NO REFUNDS OF REGISTRATION FEES

\$25 PENALTY FEE ON ALL RETURNED CHECKS

OVER →

OFFICIALS RULES MEETINGS

In a continuing effort to provide quality training opportunities for our registered officials, the KSHSAA is conducting a series of in-person officials rules meetings for each sport, every other year. These meetings are mandatory. In the year an officials meeting is offered for a specific sport, there WILL NOT be an online rules meeting option available in that activity. **You must attend the in-person officials meeting to receive rules meeting credit.** The following sports require attendance at an in-person officials rules meeting during the 2023-24 school year:

**GYMNASTICS
VOLLEYBALL
BASKETBALL
WRESTLING
SOFTBALL**

See enclosed schedule for dates and locations.

KSHSAA registered officials CANNOT receive rules meeting credit by attending an out of state meeting or receive credit for an out of state exam.

In emergency situations, officials missing the required in person meeting must contact the sport administration within 5 days of the missed meeting.

ONLINE RULES MEETINGS

The following sports offer a choice between an online official's rules meeting or an in-person rules meeting (limited locations) for the 2023-2024 school year.

**FOOTBALL
SOCCER (BOYS & GIRLS)
BASEBALL
TRACK & FIELD**

Dates the online meetings are available for these sports is included in this mailing. See the enclosed schedule for dates and location of the in-person rules meeting.

KSHSAA registered officials CANNOT receive rules meeting credit by attending an out of state meeting or receive credit for an out of state exam.

ARBITER INFORMATION

Only KSHSAA registered officials will be available for assignment through Arbiter. **Therefore, it is crucial that you register early with the KSHSAA in order to be available for assignment by league commissioners and schools using Arbiter.** Please see the enclosed instructions for the Arbiter assigning system. Place a professional picture on your Arbiter page.

ONLINE OFFICIALS LICENSE

The KSHSAA does not mail licenses. Officials can obtain a printable version of their KSHSAA license, NFOA membership card and NFHS Sportsmanship pocket card on your official's page of the KSHSAA website.

OFFICIALS DIRECTORY

The **OFFICIALS DIRECTORY** is provided on the KSHSAA website for all schools, league commissioners and registered officials.

OFFICIAL'S SERVICE AWARDS

We want to recognize you for your service! Officials with 20 or more years of service as a KSHSAA registered official should login at www.kshsaa.org and complete an Official's Service Award application. Officials can apply for 20, 30, 40, and 50 year awards. The application should be printed, filled out and sent to our office **at least 30 days prior to the state event at which you elect to receive your plaque.** Awards are presented only at KSHSAA state championship events or can be shipped to your home address.

NON-COMPLIANCE PENALTY FEE POLICY

By action of the Executive Board, officials who fail to comply with the rules meeting attendance and/or examination regulations for two consecutive years may register only after payment of a \$75.00 penalty fee.

PUBLICATIONS

Rules books, examinations and other materials will be sent to you prior to each sport season. This material will arrive in plenty of time for you to complete the open book exam prior to the deadline date, provided you register early.

WEBSITE ACCESS

We are constantly updating and enhancing our website to help it better meet your needs as a KSHSAA registered official. Login with your official's number and password at www.kshsaa.org. Below are just a few of the items you can find on the website:

- Online Registration
- Printable Officials License
- Update Your Contact Info
- Online Rules Meetings
- Online Rules Exams
- Tournament History
- Service Award Applications
- Sport Registration History
- Area Supervisor Info
- Weekly Newsletters
- Unusual Situation Form
- Officials Patch and Apparel Info
- School & Officials Directories
- Education & Training Resources



2023-2024

OFFICIALS RULES MEETINGS SCHEDULE

The KSHSAA is committed to providing quality educational and training opportunities for registered officials. On an every other year basis, officials in specific sports are required to attend an in-person rules meeting as part of their registration requirements. Coaches are welcome to attend these rules meetings and receive credit for their sport requirements.

Please note the following:

- **Registered officials will be required to attend an in-person rules meeting every other year for each sport in which they are registered.**
- **If an in-person rules meeting is missed it results in the official being placed on probation the following year.**
- **There WILL NOT be an online rules meeting option available for officials during the year an in-person officials meeting is required for their sport(s).**

THE FOLLOWING SPORTS WILL REQUIRE ATTENDANCE AT AN IN-PERSON OFFICIALS RULES MEETING FOR 2023-2024:

- **VOLLEYBALL**
- **GYMNASTICS**
- **BASKETBALL**
- **WRESTLING**
- **SOFTBALL**

OPTION FOR 2023-2024

The following sports will require completion of an online rules meeting **or** attendance at an in-person rules meeting:

- **FOOTBALL**
- **SOCCER (Boys & Girls)**
- **BASEBALL**
- **TRACK & FIELD (online only)**

2023-2024

KSHSAA OFFICIALS RULES MEETINGS SCHEDULE

**IN-PERSON ATTENDANCE REQUIRED IN:
VOLLEYBALL, GYMNASTICS, BASKETBALL, WRESTLING, SOFTBALL**

All meetings begin at 7:00 p.m. in the auditorium unless otherwise indicated.

Football

Tuesday August 1 Topeka, **4 p.m., KSHSAA Coaching School, Hotel Topeka at City Center/Maner Conference Centre**

Tuesday August 8 Girard HS

Wednesday August 9 Shawnee Mission Northwest HS

Thursday August 10 Sabetha HS

Tuesday August 15 Salina, **Smoky Hill Service Center (605 E. Crawford)**

Wednesday August 16 Garden City HS

Thursday August 17 Wichita-Heights HS

Tuesday August 22 Hutchinson Community College, **Shears Center (1300 N. Plum)**

Wednesday August 23 Hays HS, **Lecture Hall**

Thursday August 24 Topeka-Washburn Rural HS

Volleyball

Tuesday August 1 Topeka, **4 p.m., KSHSAA Coaching School, Hotel Topeka at City Center/Maner Conference Centre**

Wednesday August 2 Lansing HS, **Pride Rock**

Thursday August 3 Seneca-Nemaha Central HS, **Commons**

Monday August 7 Hays HS, **Lecture Hall**

Tuesday August 8 Ulysses HS, **Commons**

Wednesday August 9 Maize HS

Monday August 14 Hutchinson HS, **Professional Learning Center**

Tuesday August 15 Oakley, **NWK Educational Service Center (703 West 2nd)**

Wednesday August 16 Cimarron HS

Thursday August 17 Salina, **Smoky Hill Service Center (605 E. Crawford)**

Monday August 21 Parsons HS

Tuesday August 22 Derby North MS, **Cafeteria**

Wednesday August 23 Overland Park-Blue Valley West HS

Thursday August 24 Topeka, **KSHSAA Office (601 SW Commerce Pl)**

Soccer

Monday July 31 Topeka, **4:30 p.m., KSHSAA Coaching School, Hotel Topeka at City Center/Maner Conference Centre, Bison Room**

Saturday August 5 Shawnee Mission South HS, **9 a.m., Kansas City Area Officials Clinic**

Tuesday August 8 Independence HS

Wednesday August 9 Goddard-Eisenhower HS

Thursday August 10 Topeka, **KSHSAA Office (601 SW Commerce Pl), Board Room**

Saturday August 12 Wichita-East HS, **Theatre, 10:30 a.m., Wichita Area Officials Clinic**

Tuesday August 15 Dodge City HS, **Fine Arts Practice Room**

Wednesday August 16 Maize South HS

Thursday August 17 Shawnee-Mill Valley HS

Gymnastics

Saturday August 26 Shawnee Mission North HS, **10 a.m., Library**

Wrestling

Wednesday October 11 Garden City HS

Thursday October 12 Wichita-Heights HS

Tuesday October 17 Girard HS

Wednesday October 18 Shawnee Mission Northwest HS

Thursday October 19 Topeka, **KSHSAA Office (601 SW Commerce Pl)**

Tuesday October 24 Hays HS, **Lecture Hall**

Wednesday October 25 Salina, **Smoky Hill Service Center (605 E. Crawford)**

Wednesday November 1 Wichita-Southeast HS

Wednesday November 8 Topeka, **KSHSAA Office (601 SW Commerce Pl)**

Basketball

Wednesday October 4 Chanute HS

Thursday October 5 Junction City HS

Monday October 9 Ulysses HS, **Commons**

Tuesday October 10 Great Bend HS

Wednesday October 11 Colby HS

Thursday October 12 Salina-South HS

Monday October 16 Basehor-Linwood HS

Tuesday October 17 Manhattan HS, **Little Theater**

Wednesday October 18 Concordia HS

Thursday October 19 Maize HS

Monday October 23 Lawrence-Free State HS

Tuesday October 24 Cimarron HS

Wednesday October 25 Hays HS, **Lecture Hall**

Monday October 30 Shawnee Mission Northwest HS

Wednesday November 1 Seneca-Nemaha Central HS

Thursday November 2 Derby HS

Monday November 6 El Dorado, **USD 490 Performing Arts Center (500 W. Central Ave)**

Tuesday November 7 Pittsburg HS, **Collaboration Room**

Wednesday November 8 Olathe Northwest HS, **Commons**

Thursday November 9 Topeka-Washburn Rural HS

Monday November 13 Overland Park-Blue Valley Southwest HS

Softball

Monday January 29 Topeka, **KSHSAA Office (601 SW Commerce Pl)**

Wednesday January 31 Olathe West HS

Thursday February 1 Parsons HS

Monday February 5 Dodge City HS

Tuesday February 6 Pratt, **Recreation Department, 10 a.m. (117 W 3rd St)**

Tuesday February 6 Derby North MS, **Cafeteria**

Wednesday February 7 Sabetha HS

Thursday February 8 Manhattan HS, **Little Theater**

Monday February 12 Shawnee Mission North HS

Tuesday February 13 Salina, **Smoky Hill Service Center (605 E. Crawford)**

Thursday February 15 Hays HS, **Lecture Hall**

Monday February 19 Maize South HS



2023-2024 KSHSAA OFFICIALS

REGISTRATION, RULES MEETINGS, AND EXAMINATION DEADLINES

REGISTRATION FOR 2023-2024 BEGINS JUNE 1, 2023

Sport	Online Registration Ends*	Online Rules Meeting	Online Exam
Volleyball	August 20	SEE RULES MEETING SCHEDULE	July 27 – August 24
Gymnastics	August 25	SEE RULES MEETING SCHEDULE	July 27 – August 30
Football	August 24	July 27 – August 30	July 27 – August 30
Soccer (Boys & Girls)	August 20	July 27 – August 24	July 27 – August 24
Wrestling	October 31	SEE RULES MEETING SCHEDULE	October 4 – November 19
Basketball	November 6	SEE RULES MEETING SCHEDULE	October 4 – November 19
Soccer (Girls Only)	March 4	November 29 – March 13	November 29 – March 13
Baseball	March 4	February 1 – March 13	February 1 – March 13
Softball	March 4	SEE RULES MEETING SCHEDULE	February 1 – March 13
Track & Field	March 4	February 1 – March 13	February 1 – March 13

- Registration late fees will apply after July 14 in the following sports: Volleyball, Football, and Soccer (Boys & Girls).
- Registration late fees will apply after September 14 in the following sports: Wrestling and Basketball.
- Registration late fees will apply after January 14 in the following sports: Baseball, Softball, Soccer (Girls Only), and Track & Field.

* Officials may still register after the online cutoff date at in-person officials rules meetings (see schedule of meetings included in this packet).

The KSHSAA rules testing process for head high school coaches, head middle/junior high school coaches and officials will continue to be administered online only. Officials are required to complete the online exam within the date range for their respective sport(s).

For sports requiring an in-person officials rules meeting there is NO online rules meeting option. **YOU MUST ATTEND THE IN-PERSON OFFICIALS RULES MEETING TO RECEIVE RULES MEETING CREDIT.** The Officials Rules Meeting Schedule is included in this packet. In 2023-2024 the KSHSAA will also be offering a limited number of in-person rules meetings at select locations across Kansas in the sports of Football and Soccer. **Officials registered in Football or Soccer may choose to fulfill their rules meeting requirement online OR at one of the in-person rules meetings listed on the schedule.** The dates the online rules meetings are available to receive credit are listed above.

Exception: Track & Field starters must attend the online rules meeting (no in-person meetings offered).

****PLEASE NOTE!****

OFFICIALS WHO ARE ALSO HEAD COACHES IN THE SAME ACTIVITY SHOULD CONTACT THE KSHSAA AFTER COMPLETING THEIR OFFICIAL'S ONLINE EXAM TO ENSURE EXAM CREDIT IS APPLIED TO THEIR COACHING POSITION.

PLEASE SEE THE ONLINE EXAM AND RULES MEETING INSTRUCTIONS INCLUDED IN THIS MAILING.

AVOID \$20 LATE FEE!

**Register by: July 14 for Football, Volleyball, Boys & Girls Soccer
September 14 for Basketball & Wrestling
January 14 for Baseball, Softball, Girls Soccer, Track & Field
No late fee for Gymnastics**

Late fee does not apply to first time registrants or officials not registered in that sport the previous year. The late fee DOES apply to any official registered with the KSHSAA in that sport the previous year.

FEE SCHEDULE

FIRST SPORT	\$60
TRACK & FIELD	\$35
ADDITIONAL SPORTS	\$25/SPORT
If registered 21 years or more AND register before July 14	\$15/SPORT

\$20 Late Fee Applies

Fall – after July 14	Winter – after Sept. 14	Spring – after Jan. 14
Football	Basketball	Baseball
Volleyball	Wrestling	Softball
Boys & Girls Soccer		Girls Soccer
		Track & Field Starters

THERE ARE NO REFUNDS OF REGISTRATION FEES

\$25 PENALTY ON ALL RETURNED CHECKS

ARBITERSPORTS INFORMATION FOR KSHSAA REGISTERED OFFICIALS

The majority of leagues use ArbiterSports to notify officials of game assignments. The KSHSAA pays for all school league commissioners to use this assigning tool. The KSHSAA will use ArbiterSports to notify all officials of postseason assignments. **The KSHSAA DOES NOT assign officials for regular season contests.**

Only KSHSAA registered officials will be available for assignment through Arbiter. **THEREFORE IT IS IMPERATIVE THAT YOU REGISTER EARLY WITH THE KSHSAA IN ORDER TO BE AVAILABLE FOR ASSIGNMENT BY COMMISSIONERS/LEAGUES AND SCHOOLS USING ARBITER.**

Please note the following regarding the ArbiterSports officials assigning system:

1. All officials registered with the KSHSAA will be automatically placed in the KSHSAA Administration Arbiter account #103765.
 - You must join this account in order to be assigned games by individual schools.
 - You must join this account in order to be added to sub-groups (commissioner) accounts.
2. **YOU MUST PROVIDE AN EMAIL ADDRESS WHEN YOU REGISTER WITH THE KSHSAA.** After registering with the KSHSAA, login to your ArbiterSports account and check the email address listed. Be sure it is the email address you want to use to receive game assignments through ArbiterSports. **You must have an email address in ArbiterSports to receive game assignments.**
3. **As a new official you must complete the KSHSAA New Official Orientation prior to you getting an eligibility period in Arbiter.** The link to this meeting comes in your registration confirmation email.
4. Officials registering for the first time will be sent a welcome message via email to join the KSHSAA Administration account (103765). Officials must accept this group invitation in order to be added to other groups.
5. Officials that were registered for the 2022-2023 school year will remain in Arbiter sports as assignable until the new registration period begins for 2023-2024.
6. Once you accept the invitation to be in group #103765 (KSHSAA Administration) other commissioners can choose to add you as an official to their account.
7. You will receive a welcome invitation from each sub-group (commissioner) that wishes to add you to their account. You will need to accept each sub-group invitation in order to be assigned by that commissioner.
8. In order to remain in the KSHSAA Administration account and be assignable an official **MUST** register with the KSHSAA.
9. If an official fails to register with the KSHSAA by the registration deadline the official will show as unregistered in ArbiterSports and will not be able to receive game assignments. **ANY EXISTING ASSIGNMENTS AT THIS TIME WILL BE REMOVED.**
10. In order to not jeopardize your ability to receive games from individual schools or from league commissioners, officials should register with the KSHSAA as quickly as possible after June 1.
11. Information on blocking dates, accepting/declining games and other functions of ArbiterSports is available on the ArbiterSports website.
12. It is each official's responsibility to keep up to date all contact information (including your email address) in the KSHSAA.org website account and all Arbiter accounts.
13. **NFHS Learn** – Educational materials are available at nfhslearn.com. The site includes sport specific online training courses. Kansas is a 100% NFHS state therefore, the cost of these courses is reduced. Officials can also review video of plays on the NFHSLearn.com site. In addition, all officials have access to the NFHS rule book app in the sports they are registered for no cost.
14. On the following page you will find the league commissioners and their contact information. If you are looking for regular season contests please contact them telling them your experience and dates available. You can find the schools in each league by logging on as an official on the KSHSAA website. After you are logged in, go to Directories>School Directories>View High School Leagues.

2023-2024 League Commissioners (revised 5/4/2023)

LEAGUE	COMMISSIONER	EMAIL	PHONE	SPORTS
AVCTL Division I & II	Bob Benoit	bob.benoit@cox.net	316-259-8451	FB, VB, BB, WR, SB, BSB
AVCTL Division III & IV	Bob Benoit	bob.benoit@cox.net	316-259-8451	
Big Seven	Josh Tanking	jptanking@yahoo.com	785-364-6296	
Centennial	John Moore	johnm626@sbcglobal.net	913-832-3373	BB, FB
Centennial	Tegan Swoboda	tegan.swoboda@gmail.com	785-224-7595	VB, BSB, SB
Central Kansas	Mark Goodheart	goodheartm@gbta.net	620-923-5442	
Central Plains	John Mies	jfmies@yahoo.com	316-640-9544	
Central Prairie	Mark Goodheart	goodheartm@gbta.net	620-923-5442	
CNC	Robin Wells	rogieone@yahoo.com	620-762-2133	
Eastern Kansas (EKL)	John A. Dehan	jdehan@callthegame.com	913-897-7500	
Flint Hills	Tegan Swoboda	tegan.swoboda@gmail.com	785-224-7595	
Frontier	Lary Trowbridge	commishtrow@sunflower.com	785-393-2666	
Great West Activities	Quintin Flanagin	qflanagin@gmail.com	785-462-9043	
Greater Wichita (GWAL)	Chris Asmussen	casmussen@usd259.net	316-973-4476	
Heart of America	Bruce Krase	bwkrase@gmail.com	316-288-1549	
Heart of the Plains	TBD			
Hi-Plains	Randy Richter	swkref@yahoo.com	620-260-6114	VB, FB, BB
Kaw Valley Conference	John A. Dehan - Shawnee Maranatha, Olathe Heritage Christian, KC Christian, Bishop Ward			
Kaw Valley Conference	Lary Trowbridge - Law. Bishop Seabury; John Moore - Topeka-Cair Paravel			
Lyon County	Ron Slaymaker	shirslay@aol.com	620-344-0800	
Meadowlark Conference	John A. Dehan	jdehan@callthegame.com	913-897-7500	
Mid-Continent	Quintin Flanagin	qflanagin@gmail.com	785-462-9043	
Mid-East	No Commissioner - contact individual school Athletic Directors			
North Central Act. Assoc.	Rodney Palen	refnrodney@nckcn.com	785-738-8559	
North Central Kansas	John Wondra	jwondra@ksu.edu	785-317-6980	
Northeast Kansas	Lary Trowbridge	commishtrow@sunflower.com	785-393-2666	
Northern Plains	Rodney Palen	refnrodney@nckcn.com	785-738-8559	
Northwest Kansas	Jim Keenan	jkeenan.oakley@gmail.com	785-672-2681	
Pioneer	Tommy Vosseler	tommyvosseler@hotmail.com	913-775-0252	
Santa Fe Trail	Chad Knight	cknight@ymcaswkansas.org	620-937-2199	
South Central Border	John Kaufman	john_kaufman@usd465.com	316-305-8917	
Southeast Kansas	Robin Wells	rogieone@yahoo.com	620-762-2133	FB, BB
Southeast Kansas	Jeff DeLaTorre	jeff.delatorre@usd234.org	620-644-8207	VB, SB, BSB
SPIAA	Brett Post	brett_post@hotmail.com	620-408-5934	
Sunflower	John A. Dehan	jdehan@callthegame.com	913-897-7500	
Three Rivers	Mike Kastle	mikelindakastle@gmail.com	620-875-6380	
Tri-Valley	Danny McDorman	danny_mcdorman@hotmail.com	620-955-7449	
Twin Valley	Josh Tanking	jptanking@yahoo.com	785-364-6296	
United Kansas Conference	John A. Dehan	jdehan@callthegame.com	913-897-7500	
Western Athletic Con.	Mark Goodheart	goodheartm@gbta.net	620-923-5442	
Western Kansas Liberty	Marvin Gebhard	marvingebhard@gmail.com	785-664-8231	
Wheat State	Kyle Lorson	wheatstateathletics@gmail.com	785-366-3546	